

*May the angels lead you into paradise.
May the martyrs come to welcome you
and take you to the holy city:
the new and eternal Jerusalem.*

Closing Antiphon of the Funeral Mass

The whole parish mourns with you and holds you in prayer. We extend our deepest sympathy to you. This is a difficult time for families. Our parish desires to provide some consolation for you, your family, and your friends through the time-honored Church's rituals that tap into the depth of our faith in Jesus Christ, who conquers death through resurrection and new life.

The three main rituals of the Church assist you in grieving, celebrating the life of your loved one, and saying goodbye are the Vigil (Wake) Service, Funeral Mass, and Gravesite Committal Service. You are invited and encouraged to help in the planning of the funeral services. We request that any decisions be made promptly so that our staff can prepare for your desired funeral services.

1. Vigil (Wake) Service

The Vigil (Wake) Service, which typically occurs the evening prior to the Funeral Mass, is a Liturgy of the Word service. It is a time for "*mourners to express their deep sorrow and to find strength and consolation through faith in Jesus Christ and his resurrection to eternal life.*"¹ It includes prayers and Scripture readings, and may be followed by several eulogies and/or recitation of the rosary, led by the family or friends. This is an opportune time for family and friends to share stories and remembrances. We suggest that the rosary be prayed after your friends offer their condolences, for the sake of those who have to leave early.

2. Funeral Mass

At the Funeral Mass, "*the community gathers with the family and friends of the deceased to give praise and thanks to God for Christ's victory over sin and death, to commend the deceased to God's tender mercy and compassion, and to seek strength in the proclamation of the paschal mystery.*"² This is where our faith in Christ actualizes our hope and joy for our deceased loved one, reaping the rewards of eternal life and peace with God in heaven.

3. Gravesite Committal Service

The Gravesite Committal Service follows the reception or the Funeral Mass and occurs at the cemetery. This ritual is "*the final act of the community of faith in caring for the body of its deceased member.*"³ Through prayers of farewell, your loved one is committed to his/her resting place. "*The deceased passes with the farewell prayers of the community of believers into the welcoming company of those who need faith no longer but see God face to face.*"⁴

Here are a few basic tips to help you and your family prepare for the Funeral Mass:

Time of the Funeral

Please work with the priest in scheduling the time of the funeral. There is a lot of flexibility, but it depends on availability of the church and ministers, in addition to the family and friends' schedule.

Wake

The wake service is a Liturgy of the Word and is usually scheduled the evening prior to the Funeral Mass. It will include prayers and readings. It may be followed by several eulogies and/or a recitation of the rosary led by the family or friends. We suggest that the rosary be prayed after your friends offer condolences.

Reading Selections and Readers

Usually, two or three readers are needed for the Mass. If you have one or two family members or friends who read at church, please inform the priest. The priest will give you several biblical readings to choose and will discuss the general intercessions. A list of funeral readings can be found by following the link at the bottom of www.calnewman.org/sacraments

Extraordinary Ministers of Holy Communion

If you have one or two family members or friends who are commissioned Eucharistic Ministers, please inform the priest. Otherwise, the parish will provide this service.

Gift Bearers

It is customary for two adult members of the family to bring forward the gifts of bread and wine at the offertory.

Music

We have three musicians who can help you with music at the Funeral Mass - our Music Director, Colleen Lenord, (piano); Rob Grant (guitar); or Stefano Flavoni (piano). A musician and cantor will provide all the necessary music at the Mass. Places of the Mass where music is found include Entrance Processional, Preparation of the Gifts, Communion, post-Communion Meditation (optional), and Recessional.

Worship Aid

If time permits, the parish will prepare a worship aid. It will include the order of worship to assist the assembly.

Reception

A simple reception can be held after the Funeral Service in our Multiversity Room or Hecker Room.

At the Church ...

Reception of the Body at the Church

The funeral home will bring the casket into the church prior to the Mass. The family should stand off to the side in our Gathering Space while other friends arrive for the Mass.

The pallbearers and family will gather behind the casket as the welcoming announcements are made.

Flags

The national flag may be draped over the casket upon entering the church. The flag is removed before the Mass by the funeral home. A white pall will be draped over the casket calling to mind the deceased's baptism garment. After the Mass, the casket is returned to the lobby where the pall will be removed and the flag placed upon the casket.

Eulogies at Mass

Most Masses will last about an hour. We request that all eulogies be said at the Wake or at the reception. If a eulogy is to be given, it must be respectful of the sacred Mass and kept to a reasonable length.

Parking

We have limited parking on the north side of the Church.

Fees and Stipends

To compensate folks fairly for their services, our expenses are as follows: Newman-Holy Spirit (\$300), cantor (\$150), keyboardist (\$150), sacristan (\$100), live-stream producer (\$100) and if needed, Reception Hall (\$200 + insurance fees). Please let us know if this is an excessive financial burden to the family and we will work with you.



We know this is a lot of information, but we hope that providing these tips will assist you in celebrating your loved one's life.

With our prayers,

Staff at Newman Hall-Holy Spirit Parish

Rev. 10/22

¹. #52, *Order of Christian Funerals*.
². #129, *Order of Christian Funerals*.
². #204, *Order of Christian Funerals*.
⁴Ibid.

PLANNING WORKSHEET

Readings:

Old Testament Reading: _____

Read by: _____

New Testament Reading: _____

Read by: _____

Gospel Reading: _____

General Intercessions

Read by: _____

Presentation of the Gifts: (optional)

Gifts brought forward by:

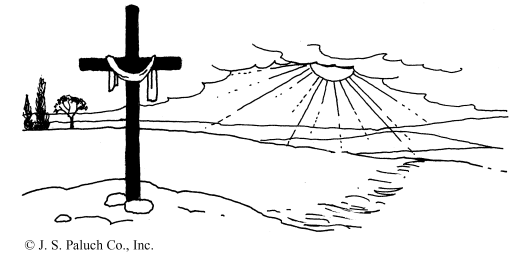
Extraordinary ministers of Holy Communion (2-3):

Altar Servers:

MUSIC SUGGESTIONS:

Expected number to attend the Funeral service: ____

(number of Catholics: _____)



**Funerals at
Newman Hall -
Holy Spirit Parish**

*I am the resurrection
and the life, says the Lord.
Whoever believes in me
shall never die.*

John 11:26

Clergy: Fr. Ivan Tou, CSP, Pastor
Fr. Ryan Casey, CSP, Associate Pastor

Director of Music: Colleen Lenord

510-848-7812
www.calnewman.org

2700 Dwight Way
Berkeley, CA 94704

Alternative Music Section that makes suggestions

Music

The pianist and the parish cantor will provide all the necessary music for the Mass. Usually the family has a few selections to offer as a suggestion. The funeral music should be sacred music and known by most of the assembly. Here are a few selections that work very well.

Opening Hymns:

Amazing Grace; Sing With All The Saints (Ode to Joy)

Responsorial Psalms:

Shepherd Me, O God (Ps. 23); On Eagle's Wings

Communion Hymns:

I Am The Bread Of Life; One Bread, One Body

Other Music:

Ave Maria; Roll Away the Stone; Morning Has Broken

If time permits, the parish will prepare a worship aid. It will include the order of worship and the music for the Mass to assist the assembly.